

VACANCY ANNOUNCEMENT

POSITION: Information Technology Specialist

OPEN: September 19, 2011

CLOSES: OPENED UNTIL FILLED

SALARY: Depending on experience and qualifications

LOCATION: Kickapoo Tribal Health Center
McLoud, Oklahoma

Position Summary:

This position is located at the Kickapoo Tribal Health Center. The incumbent serves as the computer support technician for the Health center, All Nations Fitness Center(s), and Kickapoo Community Child Care. The incumbent is responsible for the administration, security, maintenance, support and training of the major local area network computer systems, operating system, e-mail system.

FOR A MORE DETAILED JOB DESCRIPTION CONTACT HUMAN RESOURCES AT THE KICKAPOO TRIBAL HEALTH CENTER

Specialized Experience:

Experience, education, or training which demonstrates the ability to install, test, system security configuration and monitor, operate, troubleshoot and maintain server hardware and software.

Qualifications:

Must have at least two years of specialized experience
Bachelor's degree in Computer Science.
Must be able to pass a OSBI criminal background check

Requirements:

All applicants tentatively selected for employment will be required to submit to urinalysis to screen for illegal drug use prior to appointment and random drug testing throughout employment.

Indian Preference: In the filling of this position by appointment, promotion, transfer, reassignment, or any other personnel action, we are required by law to give absolute preference in selection to qualified Indian preference candidates. **Equal Employment:** Except for Indian Preference, consideration will be made without regard to any non-merit factor such as race, color, religion, sex sexual orientation, national origin, politics, disabilities, marital status, age, or membership or non-membership in any employee organization.

Interested applicants should submit their resume detailing education, work experience, job related skills, certificates, etc. to the Kickapoo Tribal Health Center, ATTN: Human Resources, P.O. Box 1360, McLoud, Oklahoma 74851.