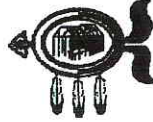


KICKAPOO TRIBE OF OKLAHOMA



NOTICE OF VACANCY

EMPLOYMENT: Geographical Information System (GIS) Specialist

DEPARTMENT: Environmental

STATUS: Full-time

DEADLINE: October 21, 2011 by close of business 5:00 PM.

JOB DESCRIPTION:

The Kickapoo Tribe of Oklahoma is seeking one (1) Geographical Information System (GIS) Specialist. Successful candidates shall be responsible for performing map production, geographic information assessments, obtaining and installing hardware and software and support services for the Department of Environmental Programs for the Kickapoo Tribe of Oklahoma and perform other duties as assigned.

MINIMUM REQUIREMENTS:

- (1) **Education:** Bachelors Degree in Geography or Environmental Engineering and/or High School Diploma or GED Equivalent with two (5) years of work related experience with emphasis on GIS software for analytical decision support and communicative cartography.
- (2) **Skills:** All applicants should be current with Microsoft Office and general computer knowledge. Applicants must have knowledge of ERSI software, excellent communication skills, both written and verbal, ability to type 50 wpm, the ability to work independently and with others. **Must be able to maintain a high level of confidentiality.**
- (3) **Requirements:** Must possess documents that establish both Identity and Employment Eligibility, must have a valid Oklahoma Drivers License, pass a drug screening test, and complete a background investigation if needed. English language is a necessity and Kickapoo language is a plus.

If you are interested in the positions listed above, please submit resume and/or application to:

Kickapoo Tribe of Oklahoma

Attn: Human Resource or by fax at: (405) 964-7046

PO BOX 70

McLoud, OK. 74851

Kickapoo Tribal Members and Indian preference in filling this vacancy is given to qualified candidates, in accordance with Title 25, U.S. Code Section 472 and 473. Kickapoo Tribe of Oklahoma is an Equal Opportunity Employer.